



CRC COMMUNITY GIVING MATCHING GIFT PROGRAM GUIDELINES

California Resources Corporation (CRC) is proud to partner with employees through its Matching Gift Program, CRC Community Giving. CRC encourages employees to support eligible organizations by matching their personal contributions on a dollar-for-dollar basis, doubling the effectiveness of the contributions.

ELIGIBILITY REQUIREMENTS

Donors

- Active, full-time employees of CRC or a wholly owned subsidiary are eligible to participate.
- For the purposes of this Program, current Directors are eligible to participate until retirement.

Contributions

- Contributions can be made in cash or publicly traded securities. In matching a contribution of securities, CRC will use the closing price of each security on one of the national stock exchanges on the day that the gift is made (as indicated in Section A of the Submission Form). If there was no sale on that day, CRC will use the closing price on the last preceding day a sale was made.
- The minimum amount that will be matched is \$50 (no minimum for online requests). The maximum matching contribution is limited to \$10,000, whether it is a single contribution or in aggregate, in any one fiscal year (January 1 – December 31). Contributions older than one year will not be matched.
- The donor's personal contribution must be actually paid, not merely pledged.
- This program will not match tuition, membership dues, bequests, subscription fees for publications, books, gifts of personal property, insurance premiums, ticket payments or other payments that provide tangible benefits to the donor.

WHAT ORGANIZATIONS ARE ELIGIBLE FOR MATCHING?

For a match under the CRC Community Giving Matching Gift Program, organizations must have 501(c)(3) tax exempt status and be eligible to receive tax-deductible charitable contributions according to the Internal Revenue Service.

WHAT CONTRIBUTIONS ARE NOT ELIGIBLE FOR MATCHING?

- gifts in kind (other than gifts of publicly-traded securities)
- payments to any institution or organization in exchange for provided services, benefits, or entertainment
- gifts to match funds collected by an employee from others (i.e. pledges for walks, runs, etc.)

- gifts to organizations whose policies are inconsistent with national equal opportunity policies or discriminate against a person or a group on the basis of race, ethnicity, religion, national origin, sex, disability, gender, sexual orientation, political affiliation or age

Eligible organizations are subject to approval by CRC on a case-by-case basis. Eligibility is determined by CRC in its sole discretion.

TO REQUEST A MATCH ONLINE VIA BENEVITY

The easiest way to request a match is by using the Benevity online portal:

Go to: <https://crc.benevity.org/request-a-match>

Match requests made via Benevity are processed monthly.

TO REQUEST A MATCH VIA SUBMISSION FORM

1. Complete Section A of the Submission Form. It is designed to be completed either online or printed and filled out by hand. The signature must be original; electronic signatures will not be accepted. To locate the form online, go to <http://mycrc.crc.com/>.
2. With your contribution, send a hard copy of the Program Guidelines and the completed submission form to the eligible organization. **Important:** Multiple donations reported on one (1) form will not be matched.
3. If the contribution consists of securities having a quoted market value, please provide a clear description of the securities, including, in the case of stocks, the number of shares or, in the case of bonds, the total face amount.

FOR THE RECIPIENT INSTITUTION OR ORGANIZATION

Upon receipt of the donor's contribution, the appropriate officer of the recipient institution or organization must complete *Section B* of the Submission Form. The signature must be original; electronic signatures will not be accepted. The federal Tax Identification Number (TIN) of the recipient organization must be provided.

Promptly return *Sections A* and *B* to:

CRC Community Giving
California Resources Corporation
1 World Trade Center
Suite 1500
Long Beach, CA 90831

CRC may request additional documentation to substantiate a donor's contribution. CRC's matching contributions are made quarterly, and CRC will notify the donor when his or her contribution has been matched.

Any question regarding interpretation, submission or administration of the provisions of this program will be answered by the program administrator, whose decision shall be final. CRC may suspend or terminate this program at any time with respect to donor contributions made thereafter.



**CRC Community Giving
California Resources Corporation
1 World Trade Center Suite 1500
Long Beach CA, 90831**

MATCHING GIFT SUBMISSION FORM

SECTION A (Donor)	To be completed by the donor and sent with your donation and a copy of the <i>Program Guidelines</i> to the eligible organization.
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Cash/Credit Card Donation Date: _____ Enclosed is my Donation of \$ _____
or

Donation of Securities Donation Date: _____ Enclosed is my Donation of _____ shares of

_____ enter description of securities

Name of Organization Receiving Donation: _____

Print Donor's Full Name: _____ Hire Date: _____

Home Address Street: _____

City: _____ State: _____ ZIP: _____

Work Location: _____

Work Telephone: _____ Work E-mail: _____

Signature: _____ Date: _____

SECTION B (Organization)	To be completed by the eligible organization and the entire <i>Submission Form</i> returned to California Resources Corporation at the address listed above. Incomplete forms will not be matched.
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I hereby certify this institution/organization has a 501(c)(3) status with the Internal Revenue Service and that a Donation of:

\$ _____
or

_____ shares of _____
enter description of securities

was made to: _____ institution or organization Tax ID Number (TIN) _____

and received on _____ date and donated by _____ name of donor

Signature of Authorized Officer: _____ Date: _____

Print Full Name of Officer: _____ Title: _____

Business Address: _____

City: _____ State: _____ Zip: _____

Office Telephone: _____ E-mail: _____